# hiremore AI – Candidate Evaluation Scorecard

Empowering Data-Driven Hiring Decisions

## Interview Details

Interviewer Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Candidate Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position Applied For: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Interview Mode (In-person / Video / Phone): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stage (Screening / Technical / HR / Final): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Scoring

Candidate evaluation forms are to be completed by the interviewer to rank the candidates overall qualifications for the position to which they have applied. Under each heading the interviewer should give the candidate a numerical rating and write specific job related comments in the space provided. The numerical rating system is based on the following.

## Rating Scale

|  |  |
| --- | --- |
| **Score** | **Description** |
| 5 | Exceptional |
| 4 | Above Average |
| 3 | Average |
| 2 | Below Expectations |
| 1 | Unsatisfactory |

## Evaluation Criteria

|  |  |  |
| --- | --- | --- |
| **Criteria** | **Rating (1–5)** | **Comments** |
| Educational Background |  |  |
| Work Experience |  |  |
| Technical Competence |  |  |
| Communication Skills |  |  |
| Problem-Solving Ability |  |  |
| Enthusiasm & Motivation |  |  |
| Knowledge of Company |  |  |
| Interpersonal Skills |  |  |
| Initiative |  |  |
| Time Management |  |  |
| Customer Focus |  |  |
| Salary Expectations |  |  |

## Overall Evaluation

Overall Rating (Average): \_\_\_\_\_\_ / 5

Strengths:

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Areas for Improvement:

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## AI Insights (Optional – Powered by hiremore AI)

If integrated with hiremore’s Candidate Intelligence module, this section can auto-populate with AI-driven insights.

|  |  |  |
| --- | --- | --- |
| **Metric** | **AI Score** | **Comments** |
| Skill Match |  |  |
| Experience Match |  |  |
| Education Match |  |  |
| Culture Match |  |  |

## Final Recommendation

☐ Strongly Recommend

☐ Recommend with Reservations

☐ Hold for Comparison

☐ Do Not Recommend

**Additional Comments:**

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This form is part of hiremore AI’s Smart Evaluation Toolkit – designed to bring structure, fairness, and data-driven insights into your hiring process.  
Visit [hiremore.ai](http://www.hiremore.ai) to explore AI-powered hiring automation.